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28 JUL 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM:
Director of Information Services

SUBJECT: OIS Weekly Report (21-27 July 1982)

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Classification Review Division

Two CRD employees have returned from a two-week trip to the Eisenhower and Truman Libraries. This was the second of three field trips planned for FY 1982. The third trip will probably be in late August or early September so that the review work can be accomplished between the vacation schedules for key library personnel.

CRD reviewed a total of 415 CIA documents (2,233 pages) and declassified 4.6 percent. In addition, two manuscripts (196 pages), four Department of Defense documents (133 pages) and 23,558 OSS cards were reviewed.

Records Management Division

RMD prepared and coordinated a response for DCI signature to Senator Harrison H. Schmitt who wanted to know what effect the new Executive order on classification will have in limiting the availability of intelligence essential to the work of weapons laboratories and other scientific and development centers. The answer from the Agency perspective was none.

At our request, Agency components requested waivers from the portion marking requirements of Executive Order 12356 for ten classes of documents. RMD sent a consolidated request forward through the DDA for DCI approval.

An RMD representative met with the OL/RMD to discuss various Logistics Registry functions that will be affected by the merger of the Office of Logistics and Office of Communications Registries. A meeting of the respective Office Directors and the Director of Information Services is scheduled for 19 August to discuss the specific details of this merger.

Regulations Control Division

During this reporting period, RCD carried out 55 actions on issuances. The Division's workload of regulatory issuances was increased from 128 to 129 active jobs reflecting the number of newly initiated jobs compared to those published or canceled.

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Information and Privacy Division

A separate report is attached.

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Attachment:
As stated

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